

Course Unit: 400359 – Health Management

Year 3 Semester 2 ISCED Code: 0915 ECTS: 3

Type of Course Unit: Compulsory Delivery Mode: Face-to-face Language of Instruction: Portuguese

COURSE COORDINATOR: Maria de Guadalupe Comparada Almeida

HOURS OF WORK

TOTAL HOURS	Contact Hours								Hours in autonomous work
	Theory	Theory and practice	Practical and laboratory work	Field work	Seminar	Internship	Tutorial guidance	Other	
75	30	-	-	-	-	-	-	-	30

Prerequisites (if applicable):

LEARNING OUTCOMES (knowledge, skills and competence)

*Develop skills in planning and health management.

CONTENTS

Introduction to management concepts:

- Theories of organizations
- Organizational design
- Manager Role
- Management Techniques
- Contractualisations

Management techniques:

- Communication Processes
- Leadership
- Team management
- Trading Processes
- Conflict management
- Decision making Management / Setting priorities
- Time management

Strategy healthcare organizations

- Strategic planning
- Planning tools
- Health Results
- Portuguese Health System

Management and innovation in health

- Accreditation system in health
- Project Management - Management financial, human, material and information and knowledge meeting
- Driving Practical activity implementation

DEMONSTRATION OF THE CONTENTS COHERENCE WITH THE COURSE UNIT'S LEARNING OUTCOMES

Develop skills in planning and health management.

- Integrate knowledge and understanding of basic concepts and management techniques.
 - Characterize management strategies and innovation in health.
 - Simulate a proposed management structure of a professional context.
- . Solve problems through logical thinking and critical analysis and creativity, demonstrating the capacity to produce assertive conclusions and sustained decisions.

TEACHING METHODOLOGIES

Theoretical lessons.

Interactive method and exhibition, with slideshow and use of multimedia projector.

Problem solving methodology.

DEMONSTRATION OF THE COHERENCE BETWEEN THE TEACHING METHODOLOGIES AND THE LEARNING OUTCOMES

The syllabus of Management in Nursing recommends the use of active pedagogic methods. The effective articulation of the different syllabus, taking into account harmonious and progressive development of knowledge in the management area must be stressed.

The proposed program was outlined to provide training in a set of themes to accomplish the proposed goals and endow the students with necessary competences to the exercise of their profession in the several areas of performance in management.

EVALUATION METHODS

Continuous Assessment (CA) - 1 individual written test (IWT) (minimum grade 8 points); 1 work group (minimum rating of 8 points). Approval: minimum grade of 10 points, in the weighted average of the evaluation tests. Only the final CU classification is obtained by rounding.

Final Assessment in Normal Season (NS) - Applies to students who do not opt for CA; 1 IWT minimum admissible rating: 10 points).

Final Assessment at Resource Season (RS) - Applies to students who have not passed CA and Final Assessment in NS; 1 IWT minimum admissible rating: 10 points. Improvements are contemplated in Final Assessment at RS.

MAIN BIBLIOGRAPHY

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- Apolinário, J. (2001). Trabalho em Equipa. Paradigmas do desporto. Dirigir: Revista para chefias e quadros. IEFP, pp. 51-57.
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- Blanchard, K. et. al (2007). Leading at a higher level KenBlanchard Companies EIRAS, R. (2001). Gestão do Tempo. Dirigir: Revista para chefias e quadros. IEFP, pp 36-41.
- Craveiro, I. & Ferrinho, P. (2001). Planear estrategicamente: a prática no SNS. Revista Portuguesa de Saúde Pública. 2, 27-37.
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